Knox Junior High School
Yearbook Production Staff
2023-2024 Course Application
Return to the Front Office of current school, Knox JH, OR electronically to jdmurrin@conroeisd.net.

Course Overview

Yearbook is a full-year course for the Knox Yearbook Staff. An application and interview is required as this class is co-curricular. Students will learn various photography and digital technology skills, and use their experience to help produce the Knox Yearbook. Students are encouraged to take a leadership role in the publication staff. Students will take pictures at school events, plan a yearbook theme and ladder, complete various spreads and assignments, edit and prepare pages for publication.

Members of the Knox Yearbook Staff have the unique responsibility of producing a yearbook that is offered for sale to every student in the school. Students expand their journalism knowledge as they help create pages of the yearbook using publication design software. All work is computer generated.

Yearbook is a time intensive activity. **Be sure you have the time and dedication to commit to** this **group.** Members of the staff will have to work after school to **attend extra-curricular activities** to take **pictures** and occasionally to meet deadlines. Interested students should consider the Yearbook Staff as an activity similar to athletics, music, or any other school organization that demands dedication.

Required Skills

Each person on the yearbook staff will be responsible for writing captions, interviewing students and staff, attending events to take photos, maintaining organized photo files, creating layouts on the computer, and proofing and editing finished pages. This is a good opportunity for someone wishing to pursue a future in journalism and reporting.

Members should also portray the following characteristics:
- Outgoing personality (not afraid to talk to people you don't know)
- Self-directed (ability to work independently)
- Strong work ethic
- Ability to plan and meet deadlines
- Interest in writing
- Receptive to feedback
- School pride
- Cooperative team player
- Creative and open-minded
- Trustworthy, respectful and responsible*

*Students in the course **are** entrusted **with expensive equipment to carry out daily assignments.**

Applications must be received by the deadline to be considered. Applications should be filled out by **the student** and **signed by a parent or guardian**. Please email questions to Jolyn Murrin at jdmurrin@conroeisd.net.

Yearbook Production (full year)
Course Application for 2023-2024

To be filled out by the student applying. You may attach answers on a separate sheet of paper if necessary. Proofreading is highly encouraged.

Name _____

Current School _____

EmailAddress(optional) _____

Parent/Guardian Name(s) _____

Parent/Guardian Email _____

Please answer the following questions:

1. What are your main reasons for applying for the yearbook staff?

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   _____

   _____

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2. Describe how your skills and personal qualities will make you an asset to the **yearbook staff.**

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3. What extracurricular activities do you plan to participate in inside and outside of school?

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4. Describe how you work on a team and how that would be important to a yearbook staff.

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5. Please rate on a scale of 1-5 your experience with photography and technology. 1 2 3 4 5

Please explain a little about your experience.

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_____

I, _____, understand that Yearbook is a year-long elective that will take the place of <u>two</u> of my elective slots. I understand that professional standards are expected and that work outside of class time is required.

Student's signature_____Date_____

I am aware that my child is seeking a position on the yearbook staff. We have discussed the time commitment involved in this year-long course and understand that it will require some after school work and special events.I support my child's decision to apply for this position.

Parent/Guardian signature_____Date_____

Teacher Recommendations

Teacher name_____Subject_____Grade in your class_____

Rate the student's behavior in your class (5 is excellent): 1 2 3 4 5

Comments:

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Teacher name_____Subject_____Grade in your class_____

Rate the student's behavior in your class (5 is excellent): 1 2 3 4 5

Comments:

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Teacher name_____Subject_____Grade in your class_____

Rate the student's behavior in your class (5 is excellent): 1 2 3 4 5

Comments:

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